

19 December 2022

Guideline for B/L Pick Up

The following is gist of documents and steps required in Bill of Lading (B/L) pick up in OCEAN NETWORK EXPRESS (EAST ASIA) LTD (ONE (EA)).

1) Rights of Bill of Lading (B/L) pick up

Before B/L issuance, only Booking Party has the rights of B/L, including SI submission, B/L amendment as well as B/L collection. A letter of authorization is required when Booking Party requests any other party to collect the B/L on their behalf.

<https://hk.one-line.com/sites/g/files/lnzjqr1426/files/2021-08/Authorization%20Letter%20for%20BL%20Collection.docx>

2) Required documents for collecting B/L

Please bring along a BL draft for collecting B/L. However, in case of any other situation, additional documents, including but not limited to Export License, Permit, any forms of Company Letter or Guarantee may be demanded.

3) Some highlights of steps on B/L collection over our Counter

- a) Stamping and signing for receiving of B/L. The person who collects the B/L will be asked to confirm receipt of B/L by stamping the Booking Party company chop;
- b) If the person fails to present the company chop of Booking Party, Letter of Authorization from Booking Party is required.

<https://hk.one-line.com/sites/g/files/lnzjqr1426/files/2021-08/Authorization%20Letter%20for%20BL%20Collection.docx>

4) Payment method

Please arrange E-Payment before picking up B/L.

https://hk.one-line.com/sites/g/files/lnzjqr1426/files/2022-02/Customer%20Advisory%20-%20Change%20of%20Payment%20Method_HK%20draft%20ENG%20%2B%20CHN%20wef%2014-Mar-2022%20v2_K.pdf

Please refer the payment method and bank information in website.

<https://hk.one-line.com/standard-page/payment-method>

Our Contact

Should you have any enquiry on OBL pick up at Hong Kong, please feel free to contact Export Counter Team and email to hk.exp.counter@one-line.com.