

## **Executive – EAS Service Management**

The incumbent will be responsible for analysing and enhancing the current processes of East Asia Countries including but not limited to Sales, Customer Services and Operations function to ensure the flow of the systems, processes and operations is meeting Company's requirements.

### **Responsibilities:**

- Coordinate with East Asia countries to identify any processes and operational issues and take proper follow-up action;
- Assist East Asia countries to follow standard operation guidelines, company policies and targets;
- Coordinate with East Asia countries for rolling out digital commerce products;
- Prepare regular reports for management review;
- Perform ad hoc duties as assigned.

### **Requirements:**

- Degree holder in any disciplines, major in shipping, logistics or business management is an advantage;
- Fresh graduates are welcomed;
- Good team player, self-motivated and able to work independently;
- Good communication, coordination, problem solving and strong analytical skills;
- Proactive and detailed minded person;
- Proficient in MS Office, especially MS Excel;
- Good command in spoken and written English and Chinese.

### **When working with us you can expect:**

- Stable employment in a dynamic, international organisation that is one of the leaders in the market.
- Wide benefit package including medical insurance for you and your family members, life insurance, annual leave, paid sick leave and others.
- Great work atmosphere, interactive, encouraging, friendly and supportive team and culture, and have chance to join Corporate Social Responsibility activities.
- Spacious, relaxing and comfortable office in Two Harbour Square, Kwun Tong with fantastic sea view.

If you believe your skills and competencies could be of an advantage for Ocean Network Express, please send your application letter with detailed resume and expected salary to [eas.rhq.hr.job@one-line.com](mailto:eas.rhq.hr.job@one-line.com).