**To: Ocean Network (East Asia) Ltd.**

**Letter of Guarantee for Switch Bill**

We would hereby request for re-issuance of the following Bills of Lading with the change of Shipping Parties as follows:

|  |  |  |
| --- | --- | --- |
| Vessel Voyage |  | |
| B/L Number |  | |
|  | | |
| Change of Shipping Parties | **Now Read** | **Should Read** |
| Shipper |  |  |
| Consignee |  |  |
| Notify Party |  |  |
|  | | |
| Other Remarks / Request | | |
|  | | |

In consideration of the above request (please tick the applicable):

The full set of the original Bills of Lading have been duly endorsed by shipper, and is in our possession, with a copy of the front and aback as attached, which will be surrendered to you at Hong Kong.

* x

The full set of the original Bills of Lading have been duly endorsed by shipper and surrendered at

* 

We, the undersigned, do hereby undertake to pay the charges, including but not limited to those listed in your Customer Service Guide - Switch Bill Procedures in Hong Kong, and to hold you free and harmless from any claim that may arise in connection with the abovementioned request(s) and to indemnify you against all consequences of your so doing.

|  |  |
| --- | --- |
| Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact Phone no.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Company Chop & Signature |
|  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |