To: Ocean Network Express Pte. Ltd.

 and

 Ocean Network Express (East Asia) Ltd.

# **Authorization Letter for Collecting Import Release Order / Delivery Order**

Dear Sirs/Madams,

We hereby confirm that we are the rightful and lawful holder of the below listed bill(s) of lading entitling us to take delivery of the cargo. Due to our operational arrangements, we hereby request you to issue the

Import [Release Order / Delivery Order] of the mentioned bill(s) of lading to the party named hereunder.

Vessel / Voyage No……………………..

Bill(s) of Lading No. ……………………

Name of Pick-up Party: …………….

We hereby agree and undertake to indemnify you and hold you harmless from any dispute or claim which may arise as a result of your complying with our request above. We further confirm our understanding that we remain responsible to you, the carrier, under the terms of the above bill of lading for any outstanding demurrage charges, detention charges, possible container cleaning charges, container damage, or non-return of container to the carrier.

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| **Consignee** Contact Details:(From) Company Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact Phone no.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Consignee Company Chop & Signature |
| Email (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |